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## 0108.SE.25L10/25W40 Instructor/Training Developer

### **Position Description:**

ISHPI Information Technologies has a need for individuals that will be responsible for providing instruction and training development services for the Military Occupational Specialties 25L10/25W40 Cable Systems Installer-Maintainer Course Advanced Individual Training (AIT) established Programs of Instruction (POI), the Master Training Plan (MTP) for the 369th Signal Battalion at Ft. Gordon, Georgia.

### **Duties and qualifications, identifying both essential and marginal duties:**

- Develop requirements to include “front-end” (preparation for class start) and “back-end” (closeout upon completion of class/classroom) duties
- Develop requirements to follow the lesson plans, weekly training schedule and Master Training Schedule developed to support the current POI
- Performing instruction to all services of the Armed Forces to include the Navy, Air Force and Marines,
- Classroom preparation and curriculum development in support of curriculum to teach critical tasks identified by the Critical Task and Site Selection Board (CT/SSB)
- Preparation and participation in operational tests, and training material validation
- Perform curriculum development as the POI or lesson plans require modification, due to changing technology, requirements or critical tasks, the instructor/training developer will
- Provide installation of designated software on designated automation equipment within the classroom environment after receiving prior approval of the IASO
- Conduct appropriate daily classroom inventory and be required to troubleshoot the above listed equipment and systems above, at the training skill levels 10 and 20
- Monitor students while in the academic area, reporting any issues and/or concerns to the COR, maintain and report student attendance at training in accordance with SIGCEN/TRADOC requirements
- On an as needed basis obtain, coordinate, and update new equipment training data and training program impacts; resolving routine technical problems and recommending corrective actions as it relates to new equipment training, and training devices
- As the POI or lesson plans require modification due to changing technology, requirements or critical tasks update training and lesson plans and provide curriculum development
- Review and update classroom training materials such as student handouts, lesson plans, overhead slides, and practical exercises, as required
- Conduct testing in subjects taught, to include grading of exams, evaluation of results, recording of exam results and the conduct of After Action Reviews with the students
- Provide students with End of Course evaluation sheets for evaluation of classes presented
- Provide normal (allowable) infrastructure maintenance of all classroom equipment to include daily and weekly Preventative Maintenance Checks and Services (PMCS) of systems; includes assisting and processing Returned Maintenance Actions as requested or required
- Make recommendations concerning academic actions when warranted by classroom performance and notify government personnel when student displays inappropriate conduct
- Attend conferences, meetings, and study groups locally

### **Education, Skill, and Experience Requirements:**

- Be a high school graduate
- Be a graduate of an approved Instructor Training Course such as Army Basic Instructor Course (ABIC)
- Required certifications:
  - Total Army Instructor Training Course (TAITC)
  - Support Cadre Training Course (SCTC)
- Cardiopulmonary Resuscitation (CPR) certified
- Have at least 2 years of military instructor experience
- Possess advanced presentation speaking skills
- Possess student Counseling skills
- Have a working knowledge of Microsoft products to include Word, PowerPoint, Spreadsheets, etc.
- Willing to enroll in the following courses as they become available: Support Cadre Training Course (SCTC) and Prevention of Sexual Harassment (POSH/Initial and or Refresher)
- Knowledge and experience with the following:
  - Electrical Safety; Construction Ties; Pole Climbing
  - Installation, Troubleshooting, Recovery and Service of Field Cables (CX-11230, CX-4566/G, CX-13295/G) and Field Wire (WF-16)
  - Troubleshoot Cable with Cable Test Sets (AN/GTM12, TE-4117, TS-3647)
  - Install and Troubleshoot Telephone Sets (KY-68, TA 838, TA 1042A, and commercial equivalent)
  - Install, Troubleshoot and Service Commercial Telephone Communication Systems utilizing appropriate tools (i.e. Buttset, Punchdown, Wand/Toner etc...); Cable Color Code; Cable Termination
  - Cable Identification; Install and Troubleshoot TD-1233/TT and TD-1234 Multiplexers
  - Communications Security (COMSEC) and Operations Security Procedures (OPSEC)
  - Perform Unit Level Maintenance
  - Theory and Principles of Light Wave Communications using a Optical Power Meter and Light Source
  - Commercial Fiber Optic Splicing with a Fusion Splicer
  - Install RJ-11 and RJ-45 Connectors on appropriate Cable Systems
  - Install 3M, Hotmelt, SC, ST, LC and Unicam Connectors on appropriate Cable Systems
  - Operate an OTDR with Cable Systems.

### **Location:**

- Ft. Gordon, Georgia

### **Security Clearance Required:**

- DoD Secret

### **Travel Requirements:**

- None